

## Application for Off-Site Use Of Equipment Request Form

Departmentally owned equipment managed by MOVAN cannot be taken off-site for use without the approval of the MOVAN Director or designated authority. Please carefully review MOVAN's Off-site Equipment Use Policy.

Complete all fields and send a copy to <a href="mailto:bmchmovan@unomaha.edu">bmchmovan@unomaha.edu</a>

Name of the faculty and/or employee requesting equipment
Full address of the off-site location
Justification for taking the equipment off-site
Steps taken to ensure equipment and data safety from an approved IRB protocol
A complete description of the item(s) to be taken off-site including serial numbers