

To: MPA Students considering enrolling in PA 8990 (Capstone Project) for Spring 2025

From: Professor Craig S. Maher

Subject: Enrollment Procedures for Capstone Course

Date: October 11, 2024

I will be facilitating the PA 8990 Capstone Project this coming spring semester. MPA students are required to obtain permission from the Capstone instructor/School of Public Administration prior to enrolling in the Capstone Project course. To receive approval, students develop and submit the basic idea for their Capstone project before they are given permission to enroll in PA 8990.

As the instructor of record, I will review the proposed projects and give enrollment approval for those that meet course requirements. The review process may involve revisions of the proposal in even after several revisions your proposal may not be accepted for the coming semester. I will notify you of your approval by e-mail, with a copy to Dr. James Harrold. When you receive e-mail approval, you will need to contact Dr. Harrold at **jharrold@unomaha.edu** to have him authorize your enrollment.

The syllabus for the spring 2025 Capstone course is also being sent with this note for your information. Please visit the School of Public Administration web page for Current MPA Students (<http://www.mpa.unomaha.edu/>) about this requirement. Included on this page is information to help you in thinking about your project.

Students must be in the last 9 hours of their MPA program in order to be eligible to take the course. In addition, you must have completed PA8120, Research Methods, to enroll.

Students who wish to enroll in PA 8990 for Spring 2025 must prepare a brief statement of their proposed project and e-mail it to csmaher@unomaha.edu no later than December 5th. I will

