

Curriculum Reference for MPA Students Admitted Prior to Fall 2015

(Graduate Catalogs are also an excellent reference.)

DEGREE REQUIREMENTS (39 Credit Hours)

- I. *Maintain a GPA of 3.2 or above during the first 12 hours of public administration course work. Provisional students can earn no grade below a "B" in the first 12 hours of course work or the student will be dismissed or placed on probation. A grade of "C-" or below in any course will result in automatic dismissal.*

- II. *Successfully Complete the Beginning Core Classes:*
 - PA 8050 Public Administration and Democracy
 - PA 8010 The Public Economy
 - PA 8090 Seminar in Organization Theory & Behavior
 - *Beginning core classes must be taken prior to the mid-program classes. Mid-program classes may be taken in the same semester as beginning core classes as long as the beginning core is completed at the end of that semester.*

- III. *Successfully Complete the Mid-Program Classes:*
 - PA 8120 Research Methods or equivalent (PSCI 8000 at UNO or POLS 800 at UNL)
 - PA 8300 Policy Design and Implementation (pre-requisites: PA 8010, PA 8050, PA 8090, and PA8120)
 - *Five Concentration/Specialization courses (15 credit hours). See details about requirements for each concentration and specialization later in the Handbook. Note: PA 8120 must be completed before taking PA 8300.*
 - *Dual degree students should refer to the dual degree section of the Handbook for number of required hours.*

- IV. *Successfully Complete Ending Core Classes:*
 - PA 8440 Organizational Development or PA 8530 Strategic Planning and Management (pre-requisites: 24 credit hours completed)
 - PA 8320 Policy Evaluation or PA 8330 Policy Analysis or PA 8450 Advanced Management Analysis (Note: POLS 836 at UNL is an accepted substitute) (pre-requisites: 24 credit hours completed)

- AVN 8250 Airport Administration
- AVN 8360 Transportation Safety
- AVN 8370 Airport Development
- AVN 8750 Transportation Finance

EMERGENCY MANAGEMENT CONCENTRATION (Advisor: Patrick O'Neil)

Required courses (12 hours)

- PA 8400 Public Budgeting OR PA 8480 Public Finance
- PA 8566 Intergovernmental Management
- EMGT 8060 Planning, Preparedness & Mitigation
- EMGT 8340 Response, Recovery & Resilience

Elective courses (3 hours)

- EMGT 8600 Contemporary Issues in Emergency Management
- PA 8110 Managing Information in the Public Sector
- PA 8420 Public Works Management
- PA 8496 Public Sector Labor Relations
- PA 8520 Seminar in Grant Writing
- PA 8530 Strategic Planning & Management in Public & Nonprofit Organizations
- CRCJ 8366 The Nature of Crime
- CRCJ 8020 Seminar in Administration Justice
- CRCJ 8040 Seminar in Policy & Society
- CRCJ 8100 Criminal Justice Organization, Administration & Management
- CRCJ 8230 Terrorism
- CRCJ 8800 Special Problems in Criminal Justice

HEALTHCARE ADMINISTRATION CONCENTRATION (Advisors: Bryce Hoflund or Carl Ameringer)

Required courses (9 hours)

- PA 8740 Health Care Policy
- HRSA 872 Health Care Finance at UNMC
- HRSA 810 U.S. Health Care Sy ()Tj Tw -336(t)2(h)106Tw -336 UNMC

- GERO 8696 Working With Minority Elderly
- HED 8850 Health Aspects of Stress Management
- HED 8700 Women's Health Issues
- HED 8600 Health Behavior

- PA 8206 Community Organizing and Social Change
- PA 8470 Administrative Ethics and Leadership
- PA 8520 Grant Writing
- PA 8580 Management and Administration of Nonprofit Organizations
- PA 8596 Techniques and Topics in Nonprofit Management
- PA 8710 Fundraising in Nonprofit Organizations
- PA 8930 Negotiation Skills Management

Other courses from other fields of study where nonprofit organizations are active may be included for elective credits. Examples include health specialization courses, courses in fine arts, administration, museum studies, and social work. Your Academic Advisor and the MPA Graduate Program Committee must approve any electives taken outside the School of Public Administration.

PUBLIC MANAGEMENT CONCENTRATION

The Public Management concentration is for students seeking administrative generalist careers in the public sector.

Required courses (6 hours)

- PA 8400 Public Budgeting
- PA 8410 Public Human Resource Management

Elective courses (9 hours)

- PA 8030 Internship in Public Administration
- PA 8040 Internship in Public Administration
- PA 8106 Marketing in Public, Nonprofit and Aviation Organizations
- PA 8110 Managing Information in the Public Sector
- PA 8320 Policy Evaluation
- PA 8330 Policy Analysis
- PA 8420 Public Works Management
- PA 8436 Municipal Administration
- PA 8440 Organization Development
- PA 8450 Advanced Management Analysis
- PA 8470 Administrative Ethics and Leadership
- PA 8480 Public Finance Administration
- PA 8500 Issues in Public-Private Cooperation
- PA 8520 Seminar in Grant Writing
- PA 8530 Strategic Planning
- PA 8550 Introduction to the Nonprofit Sector
- PA 8566 Intergovernmental Management
- PA 8600 Administrative Law
- PA 8710 Fundraising in Public and Nonprofit Organizations
- PA 8896 Special Topics in Public Administration
- PA 8930 Negotiation Skills in General Management
- UBNS 8060 Introduction to Urban Planning

PUBLIC POLICY CONCENTRATION (Advisors: Robert Blair)

Required Courses (12 hours – see note below)

- PA 8320 Policy Evaluation
- PA 8330 Policy Analysis
- PA 8400 Public Budgeting
- PA 8600 Administrative Law

Elective Courses (6 hours)

- PA 8450 Advanced Management Analysis
- Other approved methods course
- Advanced course in a policy area

Note: Both PA 8320 and PA 8330 are required for this concentration. One of the two will count as an ending core class, while the other will count as a required course for the concentration. Therefore, six hours of elective courses are required in addition to the required concentration courses, for a total of 18 hours.

AREAS OF SPECIALIZATION

Areas of specialization are interdisciplinary in nature. They require students to choose from courses within other academic areas. Students should work closely with both their MPA and specialization advisors to develop a plan of study. Please note that areas of specialization will not be noted on UNO transcripts.

CRIMINOLOGY AND CRIMINAL JUSTICE SPECIALIZATION (Advisor: Lisa Sample)

Students should have a background in criminal justice.

Required Courses (6 hours)

- PA 8400 Public Budgeting or PA 8480 Public Finance Administration
- PA 8410 Public Human Resource Management

Elective Courses (9 hours)

- CRCJ 8010 The Nature of Crime
- CRCJ 8020 Seminar in Administration of Justice
- CRCJ 8040 Seminar in Police and Society
- CRCJ 8050 Seminar in Corrections
- CRCJ 8060 Seminar in the Criminal Court
- CRCJ 8080 Seminar in Juvenile Justice
- CRCJ 8130 Seminar in Women and Criminal Justice
- CRCJ 8230 Terrorism

- CRCJ 9160 Seminar in Community-Based Corrections
- CRCJ 9170 Seminar in Institutional Corrections

INFORMATION & TECHNOLOGY

- 3 Letters of Recommendation for MSW (forms)
- Social Work essay
- MPA essay
- Updated resume or work history

The completed application will be electronically sent to both the School of Public Administration and the School of Social Work for review.

Students who decide after admission to either the Master of Public Administration or Master of Social Work Program that they want to pursue the dual degree program will need to submit a new application, application fee, and additional application materials to the appropriate department/school for review. The public administration advisor will assist public administration students and the social work advisor will assist social work students with this process.

There are two options for students entering the dual degree program, a 57 credit program and a 81 credit program. The 57 credit program is for students who have completed an accredited BSW degree. The 81 credit program is for C -12.038-0.0]b(w)6(or)7(k)4(ad)Tj(ee.)2(-)10(T)15(he 81)]TJ 0 To7(i):(am)(gr)7(am)(or)7n pr 81av3

- ISQA 8310 Data Communications
- ISQA 8380 Managing the Distributed Computing Environment
- ISQA 8410 Database Management
- ISQA 8420 Managing the IS Function
- PA 8120 Research Methods for Public Administration or ISQA 8060 Research in Management Information Systems.
- PA 8300 Policy Design and Implementation
- PA 8320 Public Policy Evaluation or PA 8330 Policy Analysis or PA 8450 Seminar in Advanced Management Analysis in Public Agencies
- PA 8440 Organization Development or PA 8530 Strategic Planning & Mgmt in Public & Non-Profit Organizations

Electives

Students will take a minimum of 6 hours each of ISQA elective courses and PA elective courses. Students may choose to specialize in the following areas, or in another area with the approval of their faculty advisor. In any case, one of these courses must be PA 8400, PA 8480, PA 8720, or PA 8896 (Non-Profit Financial Management); and all courses must be at the 8000-level.

Program Management

PA 8450 Seminar in Advanced Management Analysis in Public Agencies
 PA 8400 Public Budgeting
 ISQA 8810 IT Project Fundamentals
 ISQA 8820 Project Risk Management

Financial Management Information Systems

PA 8480 Seminar in Public Financial Administration
 PA 8400 Public Budgeting
 ISQA 8596 IT Audit and Control
 ISQA 8570 Information Security Policy and Ethics

Health Care Information Systems

PA 8720 Health Care Finance
 PA 8740 Health Care Policy
 ISQA 8570 Information Security Policy and Ethics
 ISQA 8400 Clinical Systems Architecture and Function

Integrative Experience (Required): 3-6 credit hours

Thesis Option: To take this option, a student will be required to enroll in six hours of thesis credit either in the MPA program (PA 8980) or in the MS in MIS program (ISQA 8990). The thesis must be in an area that relates to both the public administration and information systems domains.

Foundation Courses: A student must have completed some basic courses either as an undergraduate student or prior to enrolling in the first MS in MIS course. Students may start MPA courses while completing

the MIS foundation courses. More information on specific foundation requirements are available on the IS&T/ISQA web site at: www.isqa.unomaha.edu for the MS in MIS program.