This checklist may be used to assist supervisors with laboratory-specific training for new lab members. Please reach out to Environmental Health and Safety for assistance.

Basic laboratory safety

 Review UNO's Lab Safety Manual.

 Chemical Hygiene Plans (CHP).

 Assure new member has taken
 Workplace Safety & Health and Laboratory Safety Trainings.

 Review procedures for working after hours in the lab.

 Review procedures for injury/accident reporting and incident form.

Review locations of emergency response equipment and information in the lab:

Fire extinguisher location(s).	Lab spill kit location and contents.
First aid supplies location(s).	Evacuation plans.
Safety shower location(s).	Fire alarm pull ktatsore Wdatre N(s).gs)

	needles/razor blades.)
Pathogenic/Biohazard (if applicable).	Carcasses (if applicable).

Work involving chemical hazards:

Review how to access Safety Data Sheets (SDSs)

Review chemical storage requirements (compatible storage, corrosives cabinet, flammable liquid storage cabinet, flammable liquid storage refrigerator, etc.). (If applicable) Review handling procedures for particularly hazardous substances (PHS).

Personal protective equipment

Discuss required PPE for various lab work, plus additional PPE for specific tasks. Review where PPE is stored in the lab.

Discuss use of fume hoods, biological safety cabinets or other mechanical ventilation systems.

(If applicable) If multiple types of the same PPE are available, discuss which type corresponds with which task.

(If applicable) If a respirator is required for work, arrange for

Review criteria for medical surveillance, as found in the UNO Chemical Hygiene Plan. Discuss the need for employee to inform health care provider of hazardous substances used in the lab, particularly in instances of immunocompromised status.

Working with pathogenic or recombinant/synthetic materials (Not Applicable ).

Review standard microbiological practices; use of biosafety cabinet if applicable. If work involves human blood, other human-derived or non-human primate derived materials, contact Biosafety Officer to enroll in <u>Bloodborne Pathogens Program</u>.

If recombinant or synthetic DNA is used, review procedures for spills, exposures, and reporting requirements.

Review UNO Biosafety Manual and lab-specific biosafety manual for BSL-2 labs.

Working with radioisotopes (Not Applicable ).

Contact Radiation Safety Officer for enrollment into program.

Working with animals (Not Applicable ).

Contact Animal Care Services if personnel will have animal contact.

Determine employee classification and enrollment requirements.

If a respirator is required for work, arrange for evaluation, training, and fit testing through EHS. PI should educate lab members not working with animals on potential hazards.

Additional lab-specific hazards, processes, and equipment that require review (list all on the lines below):

I certify the above items have been reviewed with me and I agree to take responsibility for maintaining a safe laboratory environment.

\_\_\_\_\_Date: \_\_\_\_\_

Date:

\* Training record should be updated as new areas become relevant; initial and date next to checkboxes for training provided after initial date. Keep a copy of this document and send a copy to EHS.