

GUIDELINES FOR UNIVERSITY OF NEBRASKA BOARD OF REGENTS EMPLOYEE KUDOS AWARDS



REVISED 6/23/17

The President and the Board of Regents have established the Kudos Awards to recognize the accomplishments of outstanding employees from across the four University of Nebraska campuses. These awards are particularly intended to spotlight employees that deserve special recognition for going above and beyond the call of duty.



The following guidelines will apply to employee Kudos Awards presented at meetings of the Board of Regents:

- Each administrative unit, i.e. campus and Central Administration, shall establish its own process for recommending an employee (or employee team) for a Kudos award. While campuses and colleges may have some means of recognizing their own employees (e.g. “employee of the month”), and while campuses may forward the employee of the month as a nominee for a Kudo, the on-campus recognition and Regents Kudo are separate, unique awards. Based upon distinct campus needs, traditions and resources, the on-campus process may or may not provide monetary awards or other recognition by the administrative unit, separate and in addition to the recognition,

or may be recognized as a Kudos recipient.

- Only individuals who are classified as regular Managerial/Professional employees and regular Office/Support employees are eligible to receive individual Kudos awards.
- There may be up to four campus Kudos awards per Board meeting (one award each for UNMC, UNO, UNK, and UNL including IANR). Whereas Central Administration is a relatively small administrative unit, it will not normally have a Kudos recipient at each meeting; however, from time-to-time, it is appropriate for a Central Administration employee or group to be similarly recognized.
- The communications office for the campus will submit a written presentation and deliver it to the Office of the Corporation Secretary in a timely manner, in order that it may be read at the Board of Regents meeting.



- Campus Kudos may not be accumulated. That is, if a campus does not have a Kudos recipient for a particular Board of Regents meeting, there is no “carry forward,” and the campus does not get to designate two Kudos recipients at the next meeting.

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